

Facility Usage & Church Clean-Up Protocol

Rule of thumb: Commit to go the extra mile in order to ensure that after usage of facility, we leave the place “cleaner than before we found it.”

1. Determine if your desired space is available by verifying the calendar at www.skyviewbaptistchurch.org. Once you determine it is available, please email Michael Lee (mslee6319@gmail.com) with the request outlining the details of the event. The turnaround time will not exceed 72 hours.

NOTE: ALL requests must be at least 2 weeks in advance.

2. Once a space has been reserved, you will be provided a checklist of what must be cleaned and taken care of after your event.

3. The person in charge of the event will be responsible for organizing his or her cleaning crew. Therefore any questions or concerns regarding the clean-up process will be addressed towards the respective event coordinator.

4. All facility usage privileges are not to be assumed. If any particular ministry or person has shown any inconsistency in not adhering to this process, they will be addressed by the leadership of the church in order to help better understand our vision and goals.